# Roll Call

**Community Development Loan Committee Meeting Minutes of August 02, 2019**

**Committee Members Present:** Celia McGuckian, Ann Parker, Chris Bouchard, Nikki Chabot, Chris Brann arrived late

# Committee Members Excused: Dana Bonenfant

**Staff Present:** Zachary Lenhert, Hal Barter

# Minutes –

MOTION: by Ann Parker, 2nd by Celia MCGuckian to accept the July 12, 2019, minutes with note that Chris Brann arrived late to the meeting.

VOTE: 5-0

# Loan Requests –

MOTION: by Chris Bouchard, 2nd by Ann Parker to move that the Community Development Loan Committee enter executive session in accordance with Title I MRSA Section 405, Section 6, Permitted Deliberations F – Discussion of information contained in records made, maintained or received by a body or agency when access by the public to those records is prohibited by statute. Other parties included are the Accounting, Compliance Underwriter, Community Development Housing Coordinator and Community Development Manager.

VOTE: 5-0 in favor

MOTION: by Ann Parker, 2nd Nikki Chabot to come out of Executive Session.

VOTE: 5-0 in favor

* James Liberty, 9 Library Avenue- CDBG SPOT request of $4,300;

MOTION: by Celia McGuckian, 2nd by Ann Parker to approve loan request as presented.

VOTE: 5-0 in favor

* Boyd & Faith Morse, 76 Newbury Street – CDBG SPOT request of $6,740

MOTION: by Ann Parker, 2nd by Chris Bouchard to approve loan request with a 10 year term.

VOTE: 5-0 in favor

* Desiree Ouellette – HOME request of $18,532

MOTION: by Chris Bouchard, 2nd by Nikki Chabot to table the request upon further guidance from HUD.

VOTE: 5-0 in favor

# Adjournment –

MOTION: by Nikki Chabot 2nd by Ann Parker to adjourn the meeting

VOTE: 5-0

Respectfully submitted,

Alison F. Pepin

Accounting, Compliance & Underwriter